

REGULAR COUNCIL MEETING
Standard Village Office 7 pm
Wednesday December 14, 2022

AGENDA Regular Meeting

- 1.0 CALL TO ORDER:
- 2.0 AGENDA ADDITIONS:
- 3.0 GUESTS Assessor: Dennis Klem 7pm
Curling Club: Lance Larsen & Richard Bach
AG Society: Jay Schultz & Brendan Christensen
Library: Lori Bach & Verna Nelson
- 4.0 PUBLIC WORKS & OFFICE MONTHLY REPORT
- 5.0 MINUTES:
- 6.0 UNFINISHED BUSINESS, BUSINESS ARISING FROM THE MINUTES, OR RFD's
 - 6.1 Project 2021
 - 6.2 AM Draft Policy
- 7.0 FINANCIAL REPORTS
- 8.0 CORRESPONDENCE
 - 8.1 Hospice Newsletter
 - 8.2 Hospice Annual Report
 - 8.3 Letter to Minister Copping from Ponoka
 - 8.4 Letter from Minister Ellis re Victim Services
 - 8.5 Memo from Alberta Precision Labs re transition
 - 8.6 SAEWA update
- 9.0 NEW BUSINESS
 - 9.1 AUC Letter to Mayors
 - 9.2 Draft Safety Codes QMP
 - 9.3 QMP Update
 - 9.4 A) Annual Library Appointments
B) Marigold Agreement Amendment
 - 9.5 Sanding unit agreement
 - 9.6 CFWR Rural Renewal Program
 - 9.7 Interim Budget for 2023
- 10.0 REPORTS
 - 10.1 WADEMSA: A. Sommerfeldt
 - 10.2 WHMB: M. Gauthier
 - 10.3 DDSWMA: C. Allard
 - 10.4 WFCSS: R. Bryan
 - 10.5 WRC: M. Gauthier
 - 10.6 CFWR: R. Bryan
 - 10.7 DFWR Digital Economy: C. Allard
 - 10.8 Library: L. Casey
 - 10.9 Internet: Admin
 - 10.10 Asset Management
 - 10.11 Palliser AGM: C. Allard
- 11.0 OTHER BUSINESS
 - 11.1 BYLAWS
 - 11.2 IN-CAMERA (EXECUTIVE SESSIONS)
 - 11.3
 - 11.4
 - 11.5
- 12.0 COUNCILORS CONCERNS:
 - 12.1 R. BRYAN
 - 12.2 A. SOMMERFELDT
 - 12.3 C. ALLARD
 - 12.4 L. CASEY
 - 12.5 M. GAUTHIER
- 13.0 ADJOURN

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Standard Senior Centre, 6 pm

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PRESENT Mayor Martin Gauthier
Deputy Mayor Adam Sommerfeldt
Councillor Carol Allard
Councillor Larry Casey
Councillor Richard Bryan
CAO Yvette April
Admin Jennifer Sommerfeldt

1.0 CALL TO ORDER:

Mayor M. Gauthier called the Regular Council Meeting to order at 5:52pm.

2.0 AGENDA ADDITIONS:

2022-12-01 L. Casey moved to adopt the Agenda as presented with CAO amendments.
CARRIED

3.0 GUESTS: Dennis Klem – Property Assessor
Richard Bach – Curling Club
Lance Larsen – Curling Club
Lori Bach – Library
Verna Nelson – Library
Jay Schultz – Ag Society
Brendan Christensen – Ag Society

4.0 PUBLIC WORKS & OFFICE MONTHLY REPORT

Public Works submitted by B.Pedersen read by Y.April

- Snow removal from roads and sidewalks continues
- Anti slip grit is on village sidewalks but is ineffective so PW will be looking for other solutions to icy sidewalks
- Minor breakdowns on small tractors that PW was able to repair
- PW off Dec 23 @ 3pm – Jan 3rd; on call for snow removal
- Garbage pick up during the holiday break will continue as usual on Wednesdays Dec 28th and Jan 4th.

Office Monthly Report read by Y. April

- Nov 23rd Webinar with Fortis, Connect and Cambium successful
- Nov 24th Asset Management (AM) Training session in Hanna with Brian and Jennifer included hands on GIS Web map practice and tying together all components of AM.
- Nov 28th – Dec 2nd Municipal Affairs on line training completed. More in depth report at the next council meeting.
- Municipal Accountability Program (MAP) review results were returned with an overall good rating, but there are gaps that must be met for legislative requirement. More in depth report at the next council meeting.
- Nov 7th Wheatland Regional Emergency Management Plan (WREMP) agencies met for introductions and brainstorm who else should be included in the agency
- Working with AM team (Jen & Brian) to complete Grant report.
- Taking holiday form Dec 19th – Jan 2nd, returning Jan 3rd
- Office closed for Christmas Dec 23rd @ 4pm – Jan 2nd; open again Jan 3rd at 9am
- Deadline met with Fortis to submit paperwork for the 2023 franchise fee adjustment.
- Centennial project is officially complete; cheques have been issued to the non-profit groups for their rentals and facilities
- Reminder: CAO evaluation needs to be completed in the new year
- County Bylaw will be off Dec 24th – Jan 3rd; should there be any dogs at large, they will not be able to assist.

2022-12-02 R. Bryan moved to adopt the Public Works and Office Monthly reports.
CARRIED

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5.0 MINUTES:

2022-12-03 L. Casey moved to adopt the minutes of the November 9th, 2022 Regular
CARRIED Council Meeting

6.0 UNFINISHED BUSINESS, BUSINESS ARISING FROM THE MINUTES, OR RFD's

6.1 Project 2021

- Aviva is reviewing Claim; there is nothing Standard needs to do at this time.
- Knibbs is requesting a meeting with the Village before year end
- MPE recommends no action, though notes the situation is new to them

2022-12-04 R. Bryan moved to meet with Knibbs no sooner than seven (7) days after receiving the
CARRIED detailed breakdown of the Site Over Days (SOD) hours as requested previously, and will arrange MPE to attend the meeting as well.

6.2 Asset Management (AM) Draft Policy endorsement

- To comply with the AM Grant, Standard's new AM Policy must be endorsed by Council.

2022-12-05 L. Casey moved to endorse the Draft Am Policy as presented.
CARRIED

7.0 FINANCIAL REPORTS

2022-12-06 R. Bryan moved to adopt the Financial Statement, Payment of Accounts and the BVR
CARRIED and Capital Operating Budget for October as presented.

2022-12-07 A. Sommerfeldt moved to adopt the Financial Statement, Payment of Accounts and the
CARRIED BVR and Capital Operating Budget for November as presented.

8.0 CORRESPONDENCE

2022-12-08 L. Casey moved to accept all correspondence.
CARRIED

9.0 NEW BUSINESS

9.1 AUC Letter to Mayors

- Response letter received back from the Letter WRP sent to the AUC.

9.2 Draft Safety Codes QMP – *see 9.3

9.3 QMP Update

2022-12-09 R. Bryan moved to complete the updated application for Safety Codes Council.
CARRIED

9.4 Library

a. Annual Library Appointments

2022-12-10 L. Casey moved to appoint Brielle Story to the Standard Municipal Library board for the
CARRIED term expiry date December 31, 2025.

2022-12-11 L. Casey moved to appoint the following individuals to the Standard Municipal Library
CARRIED board for the specified terms:

Lori Bach – term expiry date December 31, 2024
Verna Nelson – term expiry date December 31, 2023
Jolayne Christensen – term expiry date December 31, 2024
John Getz – term expiry date December 31, 2024
Larry Casey – term expiry date December 31, 2023

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Mark Clark – term expiry date December 31, 2024
Belinda Nielsen – term expiry date December 31, 2024
Katie Wheatley – term expiry date December 31, 2024
Brielle Story – term expiry date December 31, 2025

b. Marigold Agreement Amendment

2022-12-12 A. Sommerfeldt moved to sign Marigold Agreement Amendment presented.
CARRIED

9.5 Sanding Unit Agreement

- Tabled until January Regular Council Meeting

9.6 CFWR (Community Futures Wild Rose) Rural Renewal Program

- Invitation to provide feedback on potential planning

9.7 Interim Budget for 2023

2022-12-13 M. Gauthier moved to approve an interim budget to operate at 25% of the 2022
CARRIED operating budget for the first quarter of 2023.

10.0 REPORTS

10.1 WADEMESA: A. Sommerfeldt – last mtg 11/15; next mtg 1/16

- January meeting will be the AGM

10.2 WHMB: M. Gauthier – last mtg 11/21; next mtg 12/15

- Ongoing work with Derek Wise about the new lodge

10.3 DDSWMA: C. Allard – last mtg 11/17; next mtg 12/15

- Good report on recycling program and the Environmental Protection Act (EPA)

10.4 WFCSS: R. Bryan – last mtg 11/23; next mtg 1/25

- This was the AGM
- D. Burke is no longer the chair
- Looking for volunteers and drivers to deliver to remote patrons

10.5 WRC: M. Gauthier – last mtg 11/16; next mtg 1/18

- There will be a government review of WRC

10.6 CFWR: R. Bryan – last mtg 12/8; next mtg 1/6

- Large grant applications are still in process

10.7 DFWR Digital Economy: C. Allard – last mtg 12/13; next mtg 1/19

- Budget 2023 complete
- \$59,000 surplus for 2022
- Encouragement to reach out to local businesses

7:00pm Regular Council Meeting interrupted for Dennis Klem Property Assessment 101 Presentation.

- Definitions and Explanations for different property assessment classes: Class 1 (residential), class 2 (non-residential), class 3 (farmland), class 4 (Machinery & equipment)
- Each Class has descriptions and tax directives in the Municipal Government Act (MGA) 2021 and Matters Relating to Assessment and Taxation (MRAT) Regulations 2018
- Key dates for Assessment Preparation are:
 - Market Valuation date – July 1st of assessment year which is prior to Tax Year
 - Physical Condition date – Dec 31st an assessment must be place on any progressive residential or non-residential; valued at the same calendar year July 1st.
 - Machinery and Equipment must be operational by Dec 31st and is assessable and subject to the next tax year
 - Designated Industrial Property must be operational by Physical Condition date of Oct 31st to be assessable and subject to next tax year

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- Graphs and tables were shared that show Standard's Assessment values have remained steady for the last 5 years
- MGA Assessment Legislation (excerpt) Regarding Lease of Property from Municipality to Private Entity
 - MGA sections 362(1)(n) – exempt properties
 - If an exempt property hires an outside individual to work concessions and the profits go to the exempt entity, the property maintains exempt status.
 - MGA sections 304 (1) – who is responsible assessed person for assessed property
 - When an exempt property leases a portion of that property to a taxable entity, that leased portion is now subject to assessable and taxable requirements.
 - The lease is the assessed person for the assessed property
 - Assessment calculations take into account the immediate space utilized, the operational hours/dates in ratio with the exempt property/organization.
 - MGA section 364 – a bylaw can be passed to create an exemption. This needs to be carefully written and a very unique situation.
- Guests on the agenda expressed concerns regarding the difficulty of filling concession caretakers and the fear that taxes would frighten off future workers.
- Guests on the agenda asked about renting a space for a single use vs leasing a space
- A member of the public in attendance, not recognized by the chair, stated:

“...I just wanted to, for information's sake, let council know that what they do with this will determine what the board of directors of the Curling Club will do...”

8:00 pm Dennis Klem's presentation on Property Assessment completed. He and all guests on the agenda exited.

Regular Council meeting resumed.

10.8 Library: L. Casey – last mtg 12/5; next mtg 1/9

- Annual Santa meeting was terrific
- Influx of new board members

10.9 Internet: Admin

- We now have 64 users
- Connect provides excellent customer service, taking time to investigate customer issues to resolve the actual problems (usually user error or user's old technology)
- The internet provided continues to be reliable.

10.10 Asset Management

- *see 6.2

10.11 Palliser AGM: C. Allard (as alternate) last mtg 12/8; next mtg 11/2023

- Voted in the same board members except for one.

11.0 OTHER BUSINESS

11.1 BYLAWS – none at this time

11.2 IN-CAMERA (CLOSED SESSIONS) - none at this time

12.0 COUNCILORS CONCERNS:

12.1 R. BRYAN – no concerns

12.2 A. SOMMERFELDT – no concerns

12.3 C. ALLARD – questioned why a 13 year old was in the shop.

- Yvette's grandson is visiting for the week. He does school work in the office and visits with the PW during their lunch breaks.

12.4 L. CASEY – reported on vehicles on Christen Ave and Frederick Ave that are parked in

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The wrong direction or leaving trailers parked unhitched.

- Bylaw officers have already been informed. Bylaw will take into consideration that these are repeat offenders when determining level of enforcement.

12.5 M. GAUTHIER - Icy sidewalks; acknowledges that PW is aware and working on it.

Y. April gave a reminder of the Special meeting to be held on January 4th at 6:30pm at the Village Office.

13.0 ADJOURN

2022-12-14 C. Allard moved to adjourn the meeting at 8:17pm
CARRIED

These minutes approved this 8th day of February, 202~~2~~.



Mayor



CAO